FINANCIAL STATEMENTS
MARCH 31, 2015

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#### INDEPENDENT AUDITOR'S REPORT

To the Members of

Kinark Child and Family Services:

We have audited the accompanying financial statements of **Kinark Child and Family Services** which comprise the statement of financial position as at March 31, 2015 and the statements of operations and changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, these financial statements present fairly, in all material respects, the financial position of **Kinark Child and Family Services** as at March 31, 2015 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

of Rose CIP

Licensed Public Accountants

June 15, 2015

# STATEMENT OF FINANCIAL POSITION

**AS AT MARCH 31, 2015** 

	2015	2014
ASSETS		
Current assets		
Cash	\$ 270,964	\$ 104,084
Investments (Note 6)	1,082,806	1,258,601
Sundry receivables	395,160	331,443
Prepaid expenses and sundry	 589,090	 777,702
	2,338,020	2,471,830
Capital assets (Note 7)	4,744,024	5,030,852
Investments (Note 6)	408,584	205,502
Deposit on leases	 108,717	 108,717
	\$ 7,599,345	\$ 7,816,901
LIABILITIES AND FUND BALANCES		
Liabilities		
Accounts payable and accrued liabilities	\$ 2,509,615	\$ 2,461,988
Accrued salaries payable	1,358,806	1,344,457
Employee payroll deductions payable	10,138	265,182
Government remittances payable	388,446	390,644
Deferred special contract revenue	732,746	432,706
Due to Ministry of Children and Youth Services	 	35,500
	4,999,751	 4,930,477
Fund balances (Note 2)		
Capital Assets fund	4,744,024	5,030,852
Community Mental Health fund	(1,663,660)	(1,663,658)
Forensics fund	(565,860)	(565,860)
Autism Services fund	114,503	114,503
Other fund	(29,413)	 (29,413)
	2,599,594	 2,886,424
	\$ 7,599,345	\$ 7,816,901

On behalf of the Board

Director

Director

Commitments (Note 8) Contingencies (Note 11)

Subsequent events (Note 5 and 11)

# STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES

# FOR THE YEAR ENDED MARCH 31, 2015

	Community Capital Assets Mental Health		For	Forensics Autism Services			0	14 <b>1</b>	Total			
	2015	2014	2015	2014	2015	2014	2015	2014	2015	other 2014	2015	otal 2014
Operating revenues		2011	2010	2011	2013	2014	2013	2014	2013	2014	2015	2014
	\$ -	\$ -	\$ 22,153,837	\$ 21,991,331	\$ 15,384,992	\$ 14,055,855	\$ 28,068,688	\$ 28,556,721	\$ 1,009,950	\$ 965,025	\$ 66,617,467	\$ 65,568,932
user fees	-	-	800,896	903,423	-	_	321,050	391,435	1,884,448	1,885,267	3,006,394	3,180,125
Child care	-	-	-	<b>-</b>	-	~	_	-	847,503	772,691	847,503	772,691
Donations and fund-raising	-	-	10,292	47,067	_		_	_	29,040	53,268	39,332	100,335
Other income	_	_	36,026	44,145	_		_		-	-	36,026	44,145
1111		<b>an</b>	23,001,051	22,985,966	15,384,992	14,055,855	28,389,738	28,948,156	3,770,941	3,676,251	70,546,722	69,666,228
Operating costs												
Salaries and benefits	_	-	16,279,089	16,881,293	13,516,509	12,318,703	10,365,204	11,132,468	3,015,125	2,921,360	43,175,927	43,253,824
General agency	-	_	1,589,360	1,433,357	91,200	150,528	250,000	275,334	234,009	161,865	2,164,569	2,021,084
Building occupancy	-	-	2,195,113	1,959,639	414,731	315,966	594,070	569,288	176,042	179,349	3,379,956	3,024,242
Staff travel and training	_	_	731,812	656,640	182,111	191,916	173,023	245,912	75,160	147,055	1,162,106	1,241,523
Clinical, professional and other client	-	-	560,427	432,726	855,263	807,263	16,838,316	16,599,283	225,771	219,601	18,479,777	18,058,873
Telephone, technology and equipment	_	_	1,026,451	928,959	103,766	102,834	131,618	116,559	32,604	35,081	1,294,439	1,183,433
Legal, audit and insurance	-	_	403,253	348,457	78,724	83,541	3,783	3,961	143	55,001	485,903	435,959
Donations and fund-raising activities		_	-	-	-	-	-	-	924	11,941	924	11,941
Amortization	-	-	306,882	439,311	89,484	65,439	161,059	115,377	132,526	137,713	689,951	757,840
	. •	_	23,092,387	23,080,382	15,331,788	14,036,190	28,517,073	29,058,182	3,892,304	3,813,965	70,833,552	69,988,719
Excess (deficiency) of revenues over												
costs for the year	_	-	(91,336)	(94,416)	53,204	19,665	(127,335)	(110,026)	(121,363)	(137,714)	(286,830)	(322,491)
Fund balances, beginning of the year	5,030,852	5,350,807	(1,663,658)	(1,663,656)	(565,860)	(563,326)	114,503	114,502	(29,413)	(29,412)	2,886,424	3,208,915
Transfer additions to capital assets fund	403,123	437,885	(215,548)	(344,897)	(142,688)	(87,638)	(33,724)	(5,350)	(11,163)	(29,712)	2,000,424	3,200,913
Transfer amortization to capital assets	,	,	(===,= 10)	(5,557)	(1.2,000)	(07,030)	(33,124)	(3,330)	(11,103)	-	-	•
fund	(689,951)	(757,840)	306,882	439,311	89,484	65,439	161,059	115,377	132,526	137,713	-	-
Fund balances, end of the year	\$ 4,744,024	\$ 5,030,852	\$ (1,663,660)	\$ (1,663,658)	\$ (565,860)	\$ (565,860)	\$ 114,503	\$ 114,503	\$ (29,413)	\$ (29,413)	\$ 2,599,594	\$ 2,886,424

# STATEMENT OF CASH FLOWS

# FOR THE YEAR ENDED MARCH 31, 2015

	2015	2014
Cash flows from operating activities		
Deficiency of revenues over costs - Community		
Mental Health fund	\$ (91,336) \$	(94,416)
Excess of revenues over costs - Forensics fund	53,204	19,665
Deficiency of revenues over costs - Autism Services		
fund	(127,335)	(110,026)
Deficiency of revenues over costs - Other fund	(121,363)	(137,714)
Amortization	689,951	757,840
	403,121	435,349
Changes in non-cash working capital balances:		
Sundry receivables	(63,717)	236,128
Due to Ministry of Children and Youth Services	(35,500)	35,500
Prepaid expenses and sundry	188,612	94,270
Accounts payable and accrued liabilities	47,628	297,444
Accrued salaries payable	14,349	250,489
Employee payroll deductions payable	(255,044)	246,383
Government remittances payable	(2,198)	3,260
Deferred special contract revenue	300,040	(32,196)
	597,291	1,566,627
Cash flows used in investing activities		
Increase in investments	(27,288)	(36,104)
Purchase of capital assets	(403,123)	(437,885)
	(430,411)	(473,989)
Cash flows used in financing activities		
Decrease in bank indebtedness		(1,250,000)
Increase (decrease) in cash	166,880	(157,362)
Cash, beginning of the year	104,084	261,446
Cash, end of the year	\$ 270,964 \$	104,084

#### NOTES TO FINANCIAL STATEMENTS

**MARCH 31, 2015** 

#### Purpose of the organization

Kinark Child and Family Services ("Kinark") was incorporated under the laws of the Province of Ontario as a non-share capital corporation. It is a registered charitable organization within the meaning of the Income Tax Act and therefore is not subject to income taxes.

Kinark is an Ontario community based organization whose mission is *helping children and youth* with complex needs achieve better outcomes. Kinark has three primary program streams: autism services, child and youth mental health services and forensic/youth justice services.

#### 1. Significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies.

#### Revenue recognition

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue in the current year when received or when the amount to be received can be reasonably estimated and its collection is reasonably assured.

Government funding is primarily received from the Ontario Ministry of Children and Youth Services and is generally recorded when received. Funding received in respect of special contracts is recorded as revenue when Kinark provides the related services. Prior to providing the services, the amounts received are recorded as deferred special contract revenue in the Statement of Financial Position.

Kinark operates child care centres on a not-for-profit basis. These child care centres are funded through wage subsidies, fees subsidies and nominal fees paid by parents. The subsidies are recognized as revenue when received. Fees from parents are recognized when the amount to be received can be reasonably estimated and its collection is reasonably assured.

Kinark operates the Kinark Outdoor Centre ("KOC") which is a therapeutic recreation and respite centre located in Haliburton, Ontario. Revenue is derived from various sources including Government of Ontario contract funding and fees assessed to participants. Kinark applies for and receives grants for specific projects for KOC activities. The funding is recognized when received. Fees are recognized when the amount to be received can be reasonably estimated and its collection is reasonably assured. The grants are recognized in the year in which the related expenses are incurred.

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 1. Significant accounting policies (continued)

#### Financial instruments

Measurement of financial instruments

Kinark initially measures its financial assets and liabilities at fair value.

Kinark subsequently measures its financial assets and financial liabilities at amortized cost except investments, which are quoted in an active market. Changes in fair value are recognized in the Statement of Operations and Changes in Fund Balances.

Kinark has elected to designate all investments to be subsequently measured at fair value.

Financial instruments measured at amortized cost include cash, sundry receivables, accounts payable and accrued liabilities, accrued salaries payable, employee payroll deductions payable, government remittances payable and due to Ministry of Children and Youth Services.

#### Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess (deficiency) of revenues over costs for the year. Any previously recognized impairment loss may be reversed to a maximum of the cumulative amount previously written down. The amount of the reversal is recognized in excess (deficiency) of revenues over costs for the year.

#### Transaction costs

Kinark recognizes its transaction costs in the statement of operations and changes in fund balances in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

#### NOTES TO FINANCIAL STATEMENTS

#### MARCH 31, 2015

#### 1. Significant accounting policies (continued)

#### Capital assets

Capital assets are recorded at cost. Amortization is calculated using the methods set out below applied to the cost of the assets, at annual rates based on their estimated useful lives as follows:

Asset	Rate	Method
Buildings	4%	Diminishing balance
Furniture and fixtures	20%	Diminishing balance
Vehicles	30%	Diminishing balance
Computer equipment	30%	Diminishing balance
Computer software	55%	Diminishing balance
Leasehold improvements		Straight line over
-		the term of the lease

Amortization expense is reported in the Capital Assets fund.

In addition, Kinark capitalizes all real estate for which it receives capital grants or special funding from the Ministry of Children and Youth Services.

#### Other

Kinark does not inventory food and household supplies. These costs are charged to operations in the year incurred.

#### Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and costs during the year. Significant estimates used in the preparation of these financial statements include allowance for receivables from different sources, estimated useful lives of capital assets, accruals of various expenses for each regional program and head office, salaries and vacation accruals. By their nature, these estimates are subject to measurement uncertainty. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the statement of operations and changes in fund balances in the year in which they become known.

#### **Donated services**

Donated services assist Kinark in carrying out its program activities. Since these services are not normally purchased by Kinark and because of the difficulty of determining their fair value, donated services are not recognized in the financial statements.

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 1. Significant accounting policies (continued)

#### Allocation of expenses

Kinark provides a range of programs for children, youth and their families. The costs of each program include the costs of personnel, premises and other expenses that are directly related to providing the programs. Kinark also incurs a number of general support expenses that are common to the administration of Kinark and each of its programs. These expenses are allocated according to Kinark's annual service contracts with the Ministry of Children and Youth Services.

#### Impairment of long-lived assets

Kinark monitors the recoverability of long-lived assets, whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Kinark reviews factors such as current market value, future asset utilization and business climate and, when such indicators exist, compares the carrying value of the assets to the future undiscounted cash flows expected to result from the use of the related asset. If such cash flows are less than the carrying value, the impairment charge to be recognized equals the amount by which the carrying amount of the asset exceeds the fair value of the asset. Fair value is generally measured as equal to the estimated future discounted net cash flows from the asset or assets. At the financial position date, Kinark has determined that no impairment in the carrying value of these assets exists.

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 2. Fund accounting

Kinark follows the restricted fund method of accounting for revenues and contributions. Resources are classified for accounting and reporting purposes into restricted funds according to the activity or objective specified.

The Community Mental Health fund includes all activities in the Central and East regions.

The Forensics fund includes Secure Custody, Detention and Treatment, Intensive Supervision and Support Program ("ISSP"), Multi-Systemic Therapy - Youth Justice ("MST YJ"), and Dual Diagnosis Services.

The Autism Services fund includes the Autism Intervention Program and the Autism Spectrum Disorder School Support Program ("ASD-SSP").

The Other fund includes the Child Care Centres, Vanier Residential Program, Supervised Access Programs and other restricted and unrestricted programs.

The Capital Assets fund accounts for Kinark's real estate and capital assets. As a condition of receiving capital funding for real estate, Kinark has agreed to certain restrictions on the use and disposition of the real estate. As well, Kinark has agreed not to make significant alterations or additions to all or any part of any buildings on the land. The land cannot be transferred or charged without the consent of the Ministry of Children and Youth Services.

#### 3. Divestments in prior years

During fiscal 1998, Kinark divested its interest in the Haliburton Area Program. As part of this transaction, the office facilities were transferred to Point In Time Centre for Children, Youth and Parents (formerly Family Services of Haliburton County) for a nominal sum. Kinark has retained a right of first refusal to reacquire the facilities for the same nominal sum should the purchaser intend to dispose of them in the future.

During fiscal 1995, 1998 and 1999, Kinark sold for nominal proceeds a total of six of its residential properties to various organizations funded by the Government of Ontario. In exchange for accepting nominal proceeds, Kinark has retained a right of first refusal to reacquire any of these properties for the same nominal sum should the purchaser intend to dispose of the properties in the future.

#### 4. Demand credit facility

A revolving demand credit facility is available to Kinark from the Toronto-Dominion ("TD") Bank for \$2,000,000. The amount outstanding at year end is \$0 (2014 - \$0). Interest is calculated at the TD Bank's prime rate plus 1.0% per annum. The credit facility is secured by a general security agreement.

#### NOTES TO FINANCIAL STATEMENTS

#### **MARCH 31, 2015**

#### 5. Kinark Foundation

The Kinark Foundation ("Foundation") is an independent corporation without share capital which has its own Board of Directors. The Foundation is responsible for raising funds in support of the mission of Kinark. Kinark provides administrative and personnel support and premises to the Foundation and pays certain expenses on behalf of the Foundation.

Included in sundry receivables is an amount of \$16,737 (2014 - \$44,026) from Kinark Foundation. The amount receivable bears no interest and is repayable on a quarterly basis.

Subsequent to the year end, the Foundation's Board of Directors was reorganized such that the Board is now made up of a majority of Kinark's board members, which resulted in the Foundation being a controlled entity of Kinark.

#### 6. Investments

	2015		2014
Fixed income marketable securities, bearing interest rates varying from 1.25% to 4.5% per annum and Government bonds having maturities ranging from one year to three			
years	\$ 1,406,016	\$	1,133,099
Mutual funds and other investments	85,374		331,004
Less: current portion	1,491,390 1,082,806		1,464,103 1,258,601
	\$ 408,584	\$_	205,502

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 7. Capital assets

				 2015	 2014
		Accumulated		Net Book	Net Book
P	 Cost	F	Amortization	Value	Value
Land	\$ 387,412	\$	-	\$ 387,412	\$ 387,412
Buildings	4,286,339		1,569,310	2,717,029	2,814,205
Furniture and fixtures	3,801,858		2,980,101	821,757	953,148
Vehicles	245,292		196,749	48,543	2,146
Computer equipment	3,577,977		3,226,468	351,509	321,549
Computer software	426,873		354,775	72,098	39,118
Leasehold				·	ŕ
improvements	2,043,223		1,697,547	 345,676	513,274
	\$ 14,768,974	\$	10,024,950	\$ 4,744,024	\$ 5,030,852

Amortization expense for the year amounted to \$689,951 (\$757,840 for 2014).

#### 8. Commitments

Kinark is committed under long-term leases for various periods extending to the fiscal year 2020. The minimum lease payments are as follows:

	Equipment			Vehicles	Property			Total		
2016	\$	15,064	\$	117,358	\$	1,141,292	\$	1,273,714		
2017		3,465		84,267		654,007		741,739		
2018		-		19,926		350,491		370,417		
2019		-		_		144,772		144,772		
2020		<u>-</u>		_		41,817		41,817		
	\$	18,529	\$	221,551	\$	2,332,379	\$	2,572,459		

Kinark has an obligation to return some of the leased properties back to their original state at the end of the lease term. These restoration costs cannot be reasonably estimated.

#### 9. Public sector salary disclosure

As required under the Public Sector Salary Disclosure Act, 1996, Kinark has filed a listing of its employees whose salaries exceeded \$100,000 during calendar year 2014 with the Government of Ontario and it is available at the following website: www.fin.gov.on.ca.

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 10. Pension plan

Kinark has a defined contribution pension plan for its employees. In accordance with the Plan Agreement, employees in the plan can contribute 4%, 5% or 6% of their salary to the plan. Kinark is required to match their contributions. Included in the salaries and benefits in the Statement of Operations and Changes in Fund Balances is \$1,641,779 (2014 - \$1,527,121) of pension plan contributions.

#### 11. Contingencies

The nature of Kinark's activities is such that there may be years where there is litigation pending or in progress. In some cases, where a potential liability is likely and is able to be estimated, management records its best estimate of the potential liability. In other cases, the ultimate outcome of the claims cannot be determined.

With respect to claims as at March 31, 2015, Kinark has been named as a defendant or co-defendant in four separate legal actions (three actions associated with prior years). These actions seek damages in various amounts ranging from \$1,150,000 to \$12,000,000.

Subsequent to the year end, one of the prior years actions seeking damages of \$12,000,000 was dismissed. As a result of this dismissal, the remaining actions seek damages in various amounts ranging from \$1,150,000 to \$2,600,000.

Kinark has recently been charged under the Occupational Health and Safety Act. The legislation provides for a maximum fine of \$1,500,000.

Kinark's legal counsel is currently unable to determine the expected outcome or potential liability, if any, of these actions.

It is Kinark's intent to defend these actions.

#### 12. Financial instruments

Risks

Kinark is exposed to various risks through its financial instruments. The following analysis presents Kinark's exposure to risk at the reporting date, March 31, 2015.

#### Credit risk

Kinark is exposed to credit risk with respect to its sundry receivables. Kinark assesses, on a continuous basis, sundry receivables on the basis of amounts it is virtually certain to receive.

#### Interest rate risk

Kinark is exposed to interest rate risk on its fixed interest rate financial instruments and bank indebtedness with variable interest rates. Fixed interest rate financial instruments subject Kinark to a fair value risk while the bank indebtedness with variable interest rate subjects Kinark to a cash flow risk.

#### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2015

#### 13. Comparative figures

Certain comparative figures for the year ended March 31, 2015 have been reclassified to conform with current financial statement presentation. This has had no effect on the excess (deficiency) of revenues over costs for the year or fund balances.